RESIDENT HANDBOOK SECTION III: TRAINING ENVIRONMENT

PROGRAM EVALUATION COMMITTEE POLICY

INTRODUCTION

- I. All Accreditation Council for Graduate Medical Education (ACGME) programs must have a Program Evaluation Committee (PEC) appointed by the program director that functions in compliance with both the common program and program specific requirements.
- II. The goal of the PEC is to oversee curriculum development and program evaluations for its respective graduate medical education training program.
- III. The program director may serve as the chair of the PEC or he/she may appoint another faculty member to be the chair.

POLICY

- I. Each PEC must be composed of at least two program faculty members and one resident or clinical fellow from the program (unless the program does not have any enrolled trainees.)
- II. Faculty members may include physicians and non-physicians from the core program or required rotations in other specialties that teach and evaluate the program's trainees (residents or fellows).
- III. Each PEC must have a written description of its responsibilities; at a minimum, the PEC will meet annually even if there are no residents or clinical fellows enrolled in the program.
- IV. The committee's responsibilities include:
 - a. Plan, develop, implement, and evaluate educational activities of the program
 - b. Review and make recommendations for revision of competency-based curricular goals and objectives
 - c. Address areas of non-compliance with ACGME standards
 - d. Review the program annually, using evaluations of faculty, residents, or clinical fellows and others late
 - f. Monitor and track each of the following:
 - i. Resident performance
 - ii. Faculty development
 - iii. Graduate performance (board passage rate)
 - iv. Program quality
 - v. Progress in achieving goals set forth in previous year's action plan
 - vi. Progress on preparation for 10 year self-study visit

PROCEDURE

- I. Each program will have a written PEC policy that describes its responsibilities
- II. The PEC will be provided with confidential resident or fellow and faculty evaluation data by the program's coordinators to facilitate conduct of business
- III. The program director is ultimately responsible for the work of the committee who4i)6-64.iu6s 267a .iu8iu844 di)1 (or